



# BACK TO SCHOOL CLASSROOM GRANT APPLICATION

(541) 355-5660 | CLASSROOMGRANTAPPLICATIONS@GMAIL.COM | ENGAGEDMINDS.ORG

The Education Foundation for Bend-La Pine Schools Back to School Classroom Grant Application is open Wednesday, September 4, 2019 through Friday, October 18, 2019 at 5:00pm. Applications from Bend, La-Pine or Sunriver public school teachers and school administrators for grants ranging from \$200 to \$1,000 are welcome. Teachers may only submit one application, **HOWEVER**, each school may submit multiple applications and indicate prioritization. The proposal must include an itemized budget. Teachers who received grant funding for the 2019-2020 school year are not eligible for this round of funding.

Priority will be placed on grant proposals that (1) have a strong connection to BLS District curriculum goals, (2) show a teacher's passion to support the classroom curriculum in a meaningful way and (3) convey the impact the funds will have.

## FUNDING PRIORITIES FOR BACK TO SCHOOL CLASSROOM GRANT APPLICATIONS

- Support for art, music and wellness project/program/tool requests
- Support for STEM/STEAM (science, technology, engineering, art and math) project/program/tool requests
- Support for creative and innovative curricula and tools to increase educational opportunities for Bend-La Pine and Sunriver public school students that have a strong connection to BLS District curriculum goals

Reminder: The EF **DOES NOT** fund requests for transportation, field trips, furniture, food or teacher enrichment. The EF **DOES** fund requests for tools, supplies and materials that can be shown to increase educational opportunities for students. Projects and programs must be student-engaged. While we recognize that staff training is valuable, with limited funds, our grants will fund only programs that involve students.

## SUBMISSION DEADLINE - ON OR BEFORE OCTOBER 18, 2019 - ONLINE ONLY, NO MAIL SUBMISSIONS

### APPLICATION INSTRUCTIONS:

1. Submit one original signature copy via email to: [classroomgrantapplications@gmail.com](mailto:classroomgrantapplications@gmail.com). Include the name of your school and any necessary staff names who are submitting the application, and indicate principal approval.
2. Do not include materials that must be returned. We cannot accept supplemental materials, including DVDs because they cannot be copied.
3. To assist reviewers, define all acronyms used and avoid educational jargon.
4. Program/project or tool requests can be new to, in support of, or in addition to, existing curriculum.
5. Grant recipients are required to report assessment/evaluation results to the EF, and to be available for at least one event to share project results with others at the request of the EF.
6. Include an itemized list of funding needs including links to purchasing info, if applicable.
7. **Technology grants must be additionally approved by the Bend-La Pine School District Technology Department.** Prior to submitting a technology grant, contact Amy Tarnow for approval at [amy.tarnow@bend.k12.or.us](mailto:amy.tarnow@bend.k12.or.us). We will not consider a technology request that is not approved by the District.
8. Applications must be received by **5:00 pm on Friday, October 18, 2019**. Only applications submitted by email to [classroomgrantapplications@gmail.com](mailto:classroomgrantapplications@gmail.com) will be accepted. No mail, fax or other delivery method is accepted.

We thank you for your commitment to the success of every child and we are honored to support you.

Submit questions via email to the Education Foundation at:  
[classroomgrantapplications@gmail.com](mailto:classroomgrantapplications@gmail.com)

**FUNDING WILL BE ANNOUNCED NOVEMBER 1, 2019**

### FACTORS CONSIDERED FOR FUNDING DETERMINATION:

- Prior funding for teacher and / or school
- Submission of grant funding assessment for past projects
- Completed application **MUST** be typed using the EF form, and narrative limited to 1 page
- Grant objective narrative in bullet format and with an implementation plan and timeline
- Description of how the project/program/tool is linked to your school or the District's improvement plan
- If the project is research based and includes best practices in teaching/ learning
- Technology Approved by District
- Number of student impacted
- Originality, innovation, and potential for impacting student motivation

The 2019 Back to School Classroom Grant Application Deadline is **Friday, October 18, 2019 5:00 pm**. Early submissions are welcomed. Submit your completed application to: [classroomgrantapplications@gmail.com](mailto:classroomgrantapplications@gmail.com)

If you have questions about whether your request qualifies for funding, please contact us.  
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SCHOOL NAME:

APPLICANT(S) NAME:

POSITION/TITLE:

HOW MANY YEARS HAVE YOU BEEN TEACHING?

EMAIL:

PHONE: WORK

CELL

PROJECT TITLE:

Total Project/Program/Tools Cost: \$

Total Funding Request (max. \$1,000 per year) \$

Grade Level of Students Involved:

Anticipated # of Students Impacted by Project:

Check One:  New Program  Currently Funded Program

Funding Priority Met:  No  Yes

Have you received funding from the EF in past?  Yes  No

If yes, when:  How much?

Describe your program in one paragraph, in a clear and concise manner (100 words or less):

Describe the compelling need for your program and why it is important.

I have received permission from my school principal to seek funding for this project (required)  Yes  No

BUDGET NARRATIVE	COST

## IF FUNDS ARE AWARDED BY THE EDUCATION FOUNDATION, I AGREE

- That all items purchased with grant funds will become property of the Bend-La Pine School District.
- To submit a project evaluation report, including photos to the EF within 45 days of completion and prior to seeking future grant requests.
- To return any unexpended funds to the EF upon completion of the project or by May 1, 2020.
- Inform the EF in writing of changes in job assignment affecting this grant.
- Expend these funds only on items described in the proposed budget to accomplish the objectives described in this application.
- To be available for at least one event to share program and results at mutually agreeable time

Signature of Applicant(s)

Signature of Amy Tarnow, Technology Dept. (if applicable)

## DEADLINE

Applications must be received no later than Friday, October 18, 2019 by 5:00pm. Application should be emailed to the Education Foundation at: classroomgrantapplications@gmail.com. Early submissions are welcomed.