

EDUCATION FOUNDATION

for Bend-LaPine Schools

CLASSROOM GRANT APPLICATION PROGRAM

(541) 355-5600 | CLASSROOMGRANTAPPLICATIONS@GMAIL.COM | WWW.ENGAGEDMINDS.ORG

The Education Foundation for Bend-La Pine Schools Classroom Grant application program will be open from **Monday, March 12, 2018 through Friday, April 13, 2018 at 5:00pm**. Applications from any Bend-La Pine and Sunriver public school teachers and school administrators for grants ranging from \$250 to \$2,500 are welcome. Single and multi-year grant requests will be considered (*not to exceed \$2,500 annually*) for academically proven programs. **Teachers may only submit one application per grant cycle, HOWEVER, each school may submit multiple applications and must indicate prioritization.** The proposal must include an itemized budget with supporting implementation and evaluation plans. If you are submitting 2nd year funding requests, please provide a summary of results to date with your application.

To encourage collaboration, you are encouraged to reach out to businesses, foundations and other entities that provide services in our schools for additional financial or resource support. (*Example: Art and Drama requests: Tower Theater*). Partnership is not required as part of the application process.

Priority will be placed on grant proposals that (1) are research based, (2) have a strong connection to BLS District curriculum goals, (3) impact a maximum number of students and (4) are from high-need schools (*Title 1 or high percentage of students served under the Free & Reduced Lunch program as defined by income limits*). When evaluating grant applications for technological devices and software to support those devices, the Allocations Committee of the Education Foundation will consult with the Bend-La Pine School District to ensure devices can be supported by existing capabilities within the classroom or school building.

Complete the application and attached budget, being cognizant of funding priorities. Multiple requests from a school will be asked about prioritization during the process. A project recap for any classroom grants awarded last year must be completed and submitted before requesting a similar current year classroom grant application.

FUNDING PRIORITIES OF THE EDUCATION FOUNDATION FOR BEND-LA PINE SCHOOLS:

- Support for art, music and wellness project/program/tool requests
- Support for STEM/STEAM (*science, technology, engineering, art and math*) project/program/tool requests
- Support for creative and innovative curricula and tools to increase educational opportunities for Bend-La Pine and Sunriver public school students that have a strong connection to BLS District curriculum goals
- Support requests from Title 1 schools and schools with a high percentage of students served under the Free & Reduced Lunch program as defined by income limits

Reminder: The EF DOES NOT fund requests for transportation, field trips, furniture, food or teacher enrichment. The EF DOES fund requests for tools, supplies and materials that can be shown to increase educational opportunities for students. Projects and programs must be student-engaged. While we recognize that staff training is valuable, with limited funds, our grants will fund only programs that involve students.

**Submission Deadline - On or Before
FRIDAY, APRIL 13, 2018 5:00PM**

Online Only, No Mail Submissions

Email Submissions to: classroomgrantapplications@gmail.com

**THANK YOU FOR ALL YOUR HARD WORK IN OUR
SCHOOLS AND ON BEHALF OF OUR STUDENTS**

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PLEASE CAREFULLY READ THE FOLLOWING INSTRUCTIONS:

1. Please complete and submit all information requested by these application instructions. Funding priorities, types of requests not funded, and other pertinent information are included for your reference.
2. Submit one original signature copy via email to: classroomgrantapplications@gmail.com
3. Please include the name of your school and any necessary staff names who are submitting the application, and a signature from the principal.
4. Please **do not** include materials that must be returned. We cannot accept supplemental materials, including DVD's because they cannot be copied.
5. Applications must be received by **5:00 pm on Friday, April 13, 2018**. Only applications submitted by email to classroomgrantapplications@gmail.com will be accepted. No mail, fax or other delivery method is accepted.
6. To assist reviewers, define all acronyms used and avoid educational jargon.
7. Program/project or tool requests can be new to, in support of, or in addition to, existing curriculum.
8. If you have previously received funding from the EF for your request, please state when and how much.
9. Grant recipients are required to report assessment/evaluation results to the EF, and to be available for at least one event to share project results with others at the request of the EF. The EF must receive assessment reports prior to requesting additional funds in the future.
10. Multi-year programs/projects must apply annually, and multiple grant requests can be submitted. If submitting multiple requests from any school, the principal must prioritize the requests.

Submit questions via email to the Education Foundation at: classroomgrantapplications@gmail.com
FUNDING WILL BE ANNOUNCED IN MAY 2018

THE EDUCATION FOUNDATION ALLOCATIONS COMMITTEE CONSIDERS A VARIETY OF FACTORS WHEN MAKING FUNDING DECISIONS INCLUDING:

- Alignment with BLS District priorities and State standards
- Free & Reduced Lunch percentages at schools submitting requests
- The amount of previously funded grants at each school during the preceding 5 years of the current request
- Submission of evaluations from previously awarded grant applications

GRANT GUIDELINES:

- Application **MUST** be typed using the EF form, and narrative limited to two (2) pages using a 12pt font
- Grant objective narrative should be in bullet format and include an implementation plan with timeline
- Describe how the project/program/tool is linked to your school or the District's improvement plan
- Validate how the project is research based and includes best practices in teaching/learning
- Explain how the project is original, innovative or motivational for students
- Explain how success will be measured
- Describe to what extent there are parent and/or community partnerships. **Technology grants must be additionally approved by the Bend-La Pine School District Technology Department.** Prior to submitting a technology grant, contact Amy Tarnow for approval at amy.tarnow@bend.k12.or.us
- Teachers are allowed one (1) grant request per granting period; however, schools may submit multiple grant requests. Principals must prioritize multiple grant requests
- Applications must be submitted by email **ONLY**. **The 2018 Classroom Grant Deadline is no later than Friday, April 13, 2018, 5:00 pm** and early submissions are welcomed. Submit your completed application to: classroomgrantapplications@gmail.com

If you have questions about whether your request qualifies for funding, please contact us
QUESTIONS?

Call us at (541) 355-5600 | classroomgrantapplications@gmail.com

Angie Cole, Allocation Committee Chair
acole@cocc.edu

Michelle Johnson, Executive Director
education.foundation@bend.k12.or.us

SCHOOL NAME:

APPLICANT(S) NAME:

POSITION/TITLE:

EMAIL:

PHONE: WORK

CELL

PROJECT TITLE:

Total Project/Program/Tools Budget: \$

Total Education Foundation Grant Request (max. \$2,500 per year) \$

Grade Level of Students Involved:

Anticipated # of Students Impacted by Project:

(check one) New Program Currently Funded Program

Funding priority met: Yes No

Is this a 2-year request: Yes No

Does your school have Title 1 designation: Yes No

What is the percentage of students on Free & Reduced Lunch at your school:

Have you received funding from the EF in past? Yes No

If yes, when: How much?

Describe your program in one paragraph in a clear and concise manner (100 words or less):

Describe the compelling need for your program and why it is important. Attach any necessary supporting documents.

I have reviewed this grant proposal with the applicant and confirm support for the proposed project.

School Principal (signature required)

IF FUNDS ARE AWARDED BY THE EF FOR MY CLASSROOM GRANT REQUEST, I AGREE

- That all items purchased with grant funds will become property of the Bend-La Pine School District.
- To submit a project evaluation report, including photos to the EF within 45 days of completion and prior to seeking future grant requests.
- To return any unexpended funds to the EF upon completion of the project or by May 1, 2019.
- Inform the EF in writing of changes in job assignment affecting this grant.
- Expend these funds only on items described in the proposed budget to accomplish the objectives described in this application.
- To be available for at least one event to share program and results at mutually agreeable time

Signature of Applicant (s)

Signature of Amy Tarnow, Technology Dept. (if applicable)

DEADLINE

Applications must be received no later than **Friday, April 13, 2018 by 5:00pm** to be considered and emailed to the Education Foundation at the following address: classroomgrantapplications@gmail.com

Early submissions are welcomed.

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CLASSROOM GRANT ITEMIZED BUDGET WORKSHEET

PLEASE CHECK AREA OF STUDY GRANT APPLIES TO:

Art & Music Humanities Language Arts Physical Education
 Science & Math Special Needs Technology Other

BUDGET CATEGORY	AMOUNT REQUESTED FROM THE FOUNDATION	LIST OTHER SOURCES AND AMOUNT OF SUPPORT	PROJECT TOTALS PER CATEGORY	RANK PRIORITY OF FUNDING
Books & Media				
Equipment				
Technology				
Student Activities				
Supplies				
Other				
Total Grant Request				

Please complete this budget and attach to your Classroom Grant Application. Submit your completed application to classroomgrantapplications@gmail.com by Friday, April 13, 2018.

